

S.N.Bose National Centre for Basic Sciences
Block-JD, Sector-III, Salt Lake, Kolkata-700098

(An autonomous body funded by Department of Science and Technology, Govt. of India)

Advertisement Ref. SNBNCBS/ENGG/EOI/Architect/2011/01 Date:18.10.2011
Notice Inviting Expression of Interest (EOI) for empanelment of Consultant Architect
Firms for Infrastructure Development of Campus

1. Preamble

- 1.1 Satyendra Nath Bose National Centre for Basic Sciences (SNBNCBS) is an autonomous research institute funded by the Department of Science and Technology, Govt. of India. It is an education cum research centre having its campus on 15 acre of land-area at Salt Lake, Kolkata, with hostel facilities.
- 1.2 In view of growth and development of the Centre with time, it proposes to augment its infrastructure e.g. creation of state-of-the-art Laboratories, Auditorium, Seminar Hall complex, Computer Centre, Office Space, Campus Roads, Electrical substation and other essential utility services etc.
- 1.3 Expression of Interest (EOI) in sealed envelope are invited in prescribed format given in **Appendix-I** from reputed and experienced architect firms by the Registrar on behalf of the Centre. Applications should reach the undersigned within 14 days from the date of publication of this advertisement along with all relevant documents.

2. Objective

- 2.1 The purpose of inviting EOI is to receive offers from interested architect firms of repute for providing technical consultancy and related services for ongoing and future projects of the Centre.

3. Scope of service

- 3.1 Scope of service of the Consultant Architect will broadly involve the following:
 - a. Surveying the entire campus including existing infrastructure and utility services e.g. water supply, sewage lines, power supply etc. and preparation of a Detailed Project Report as and when required.
 - b. Preparation of modified Master Plan of proposed infrastructure development in line with the future need of the Centre.
 - c. Geotechnical investigation at strategic locations of future construction activities.
 - d. Detailed design, engineering, preparation of architectural & structural drawings of buildings, sewage & drainage system and other structures, landscaping, detailed engineering of utility systems e.g. power supply, air-conditioning, fire-fighting system, LAN etc. as required time to time by the Competent Authority of the Centre.
 - e. Preparation of preliminary and detailed estimates based on technical specification, approved design and drawing (civil/electrical/mechanical/HVAC/Computer Centre etc.) for specified works.
 - f. Preparation of complete "Tender Documents" including Technical Specification, Conditions of Contract (General & Special) and Price Schedule.

- g. Arrangement for obtaining necessary sanction from local Civic Authority, Pollution Control Board, Electricity and Fire Department of State Govt. and / or any other statutory authority as applicable.
- h. Project work supervision and certification.
- i. Preparation of as built drawings of buildings and service systems.

4. Eligibility Criteria for short listing

- 4.1 Eligibility of the applicant Architect Firms for short listing will depend on fulfillment of the following criteria and documentary evidence furnished:
 - a. Firm should be registered under Council of Architecture, Govt of India.
 - b. Firm should be based in the geographical area of Kolkata or near about.
 - c. Firm should have experience in providing consultancy services for infrastructure development of campus of educational institute / building complex consisting of multistoried framed structure constructed on pile foundation along with associated amenities and utilities during last three (3) years.
 - d. Firm should possess credential of completing at least one similar project with minimum value of Rs 10 crore during last three years.
 - e. Firm should submit audited accounts statement for last three (3) years.
 - f. Firms with Quality system (ISO or equivalent) will be given preference.
- 4.2 The short listed firms will be called for Technical Presentation.
- 4.3 A panel of Architects will be selected based on Technical Presentation of short listed firms. The panel will remain valid for a maximum period of five (5) years subject to periodical review by the Centre. The decision of the Centre on empanelment of Architects will be final and the Centre reserves the right to accept or reject any/all applications.
- 4.4 For final selection, Price Quotations for consultancy services shall be invited from the above empanelled architects as per standard norms, prescribed by the Council of Architecture, Govt. of India.

Sd/-

Registrar

Appendix-I: Application Format

Expression of Interest (EOI) for empanelment of Consultant Architect Firms

Advertisement Ref. _____

1. Name of the Firm :
2. Address :
3. Email :
4. Contact No. :
5. Contact Person :
6. Firm Registration No. :
7. Document checklist :

Annexures	Document	Submitted	
		Yes	No
A	Brief details / Profile of the Firm including In-house facilities		
B	Firm Registration Certificate as per criteria 4.1 a		
C	List of key technical personnel and their qualification		
D	Details of projects handled during last 3 years		
E	Project value as per criteria 4.1 d		
F	Details of projects in hand (of minimum value Rs 10 crore each)		
G	Audited accounts statement (last 3 years) as per criteria 4.1 e		
H	Proof of Permanent A/c No.		
I	Proof of Service Tax Registration No.		
J	Proof of ISO / Equivalent Quality Certification, if any.		

Signature by authorized signatory of the firm with Official Seal